

## **The Annual Quality Assurance Report (AOAR) of the IQAC**

Name of the Institution: **Late Shri N.R.Boricha Education Trust Sanchalit**

**Arts and Commerce College**

**Mendarda(Gujarat)**

Year of Report : **2010-11**

### **Part A:**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement is given below.

1. Conducting Remedial Courses for educationally weak students.
2. Commencing computer added courses.
3. Organization of sports activities/events.
4. Installation of Green glass boards in the class rooms.
5. Giving financial aid to the faculty who participate in seminar/conference/workshop.
6. Organization of seminars.
7. Arrangement of Community Programmes.
8. Arrangement of Capacity Building Programmes for students and Staff.
9. Arrangement of Study Tours.
10. Arrangement of co-curricular and extra-curricular activities.

### **Part B:**

#### **1. Activities reflecting the goals and objectives of the institution:**

- To motivate the teachers in academic and research fields, the faculty members of each subject participated in seminars/conferences/workshops and have published books.
- To prepare plans and programmes for the development of Mendarda taluka., we have formed many committees. One of them is Community Service Committee. Under this committee many activities are undertaken, such as blood donation camp, eradication of blind-beliefs, prevention of girls foeticides, tree plantation Programme, career counselling program etc.

**2. New academic programmes initiated (UG and PG):**

No new academic course is initiated.

**3. Innovations in curricular design and transaction:**

The course is designed and transected through Saurashtra University.

**4. Inter-disciplinary programmes started:**

No interdisciplinary programmes started.

**5. Examination reforms implemented:**

We have implemented Class-Test, Assignments, Seminars, Multiple Choice Questions, Presentations etc. as steps for examination reforms.

**6. Candidates qualified: NET/SLET/GATE etc.**

There is no candidate qualified for NET/SLET/GATE etc. in the year 2010-11.

**7. Initiative towards faculty development programme:**

All the faculty members have completed their Orientation Programmes/Refresher Courses as per the rules of UGC.

Our following faculty members have participated/presented papers in state/national /international Conferences/Seminars during the year 2010-11 for their academic development.

No.	Name of the Faculty	Name of the dept.	Total Number of Conferences/ Seminars participation	Total Numbers according to the level (Presented papers)		
				In.Nat.	National.	State.
1	Dr.K.H.Karamata	Gujarati	00	00	00	00
2	Mr.V.K.Parmar	Gujarati	04	00	01	01
3	Mr.S.U.Patel	Gujarati	03	00	03	00
4	Mr.L.M.Panseriya	Sanskrit	07	01	02	01
5	Mr.J.D.Bhalani	Sanskrit	03	00	02	01
6	Ms.H.V.Savaliya	Sanskrit	04	00	00	01
7	Mr.B.R.Barad	Hindi	03	00	03	00

8	Mr.B.D.Dodiya	Hindi	04	00	02	00
9	Mr.K.H.Vala	Hindi	02	00	02	00
10	Mr.D.P.Vala	History	04	00	02	01
11	Mr.U.B.Gameti	History	05	00	02	01
12	Ms.N.K.Chitroda	Sociology	02	00	00	01
13	Mrs.G.C.Chaudhari	Sociology	01	00	00	01
14	Mr.M.P.Mehta	Psychology	06	01	02	00
15	Dr.J.R.Bamrotiya	Psychology	02	00	00	00
16	Mr.N.B.Dudhat	Economics	03	00	02	01
17	Mr.B.S.Dave	Economics	03	00	01	00
18	Dr.F.A.Shaikh	English	01	00	01	00
19	Dr.R.S.Topandasani	Commerce	02	00	02	00
20	Mr.H.D.Barad	Commerce	05	01	04	00
21	Mr.B.N.Revar	Commerce	02	00	02	00
22	Mr.B.V.Bhadaja	Sports	00	00	00	00
		<b>Total</b>	<b>66</b>	<b>03</b>	<b>33</b>	<b>10</b>

**8. Total number of seminars/workshops conducted:**

The institute has arranged college level seminars but not conducted any state/national/international level seminar/conference/workshop during the year.

**9. Research projects**

a) **Ongoing:** Dr.R.S.Topandasani-Commerce

b) **Completed:** Prof.H.D.Barad-Commerce and Dr.F.A.Shaikh-English)

**10. Patents generated, if any:**

No Patents are generated.

**11. New collaborative research programmes:**

No new collaborative research programmes are done.

**12. Research grants received from various agencies:**

No.	Name	Agency	Sanctioned Rs.	Received Rs.
1	Prof.H.D.Barad	UGC	20000	7500(Completed)
2	Dr.F.A.Shaikh	UGC	33000	5200
3	Dr.R.S.Topandasani	UGC	40000	37500
		<b>Total</b>	<b>93000</b>	<b>50200</b>

**13. Details of research scholars:**

We do not have any faculty member who has received recognition of Ph.D./M.Phil. guideship. The following faculty members are doing Ph.D. work. The details are given in the following table.

No.	Name of the Student	Subject	Date of Registration	Title of the work	Status
1	Ms.N.K.Chitroda	Sociology	06/02/2004	A Sociological Study of Prajapati Community in Saurashtra	On going
2	Mr.B.D.Dodiya	Hindi	22/02/2007	Hamidulla Ka Natyasahitya: Ek Adhyayan	On going
3	Mr.M.P.Mehta	Psychology	11/03/2004	A Comparative Study of Occupational Stress, Institutes, Health Organizational Commitment and Professional Involvement in Handicapped and	On going

				Unhandicapped Employees.	
4	Mr.V.K.Parmar	Gujarati	28/04/2006	Biographical Novels: A Study	Completed 03/05/2010
5	Mr.B.R.Barad	Hindi	31/07/2008	Stage Review in Laxminarayanlal Dramas:A Critical Study	On going
6	Mr.N.B.Dudhat	Economics	2010	Socio-economic Status and Adult Heights in India	On going
7	Ms.G.C.Chaudhari	Sociology	2010	The Role of Mass Media on the Child Labour Problems of India	On going
8	Mr.K.H.Vala	Hindi	2010	A Study on the Importance, Attitude and respect towards the National Language Hindi in Society	On going
9	Mr.J.D.Bhalani	Sanskrit	2010	A Study of Katha Upnishad with Respect to the Teacher and Student Relationship	On going
10	Mr.B.V.Bhadja	Physical Education	2010	Relationship Between Long-term Injury and Body Image	On going

				among Women College Athletes.	
11	Ms.H.V.Savaliya	Sanskrit	2010	Social Awareness and Social Message and Positive Awareness of BHAS NATYA CHAKRA	On going
12	Mr.J.M.Karangiya	Library Science	2010	A Survey of Library Services to Schools and Children in Gujarat 2010-2011	On going
13	Mr.H.D.Barad	Commerce	19/05/2010	A Study Financial Institutions and its Role to Development SSI in Gujarat	On going

**14. Citation index of faculty members and impact factor:**

There is no citation index ready with us.

**15. Honors/Awards to the faculty: National and International**

No faculty member has received any honors/awards during the year.

**16. Internal resources generated:**

The institute generated Rs. **2699335/-** as various fees from the students.

**17. Details of departments getting SAP, COSIST(ASSIST)/DST. FIST, etc. and other programmes**

No member of any department has got SAP, COSIST(ASSIST)/DST. FIST, etc. assistance/recognition:

**18. Community services:**

- World Environment Day on 21<sup>st</sup> June, 2010.
- Eradication of Superstition on 28<sup>th</sup> June,2010.
- World Environment Day 21<sup>st</sup> June, 2010.
- World Blood Donation Day on 1<sup>st</sup> October, 2010.
- World Aids Day on 1<sup>st</sup> December, 2010.
- Tobacco Liberation Day on 30<sup>th</sup> December, 2010.
- NSS Special Camp from 20<sup>th</sup> December to 26<sup>th</sup> December, 2010.

**19. Teachers and officers newly recruited:**

No teachers and officers are recruited in this year.

**20. Teaching – Non-teaching staff ratio:**

Teaching-Non teaching Staff Ratio is 2:1 (22 Teaching Staff and 11 Non-teaching Staff)

**21. Improvements in the library services:**

There is no library improvement last year.

**22. New books/journals subscribed and their value:**

Details	From UGC A/C		From College A/C		Total cost Rs.
	Number	Total Cost Rs.	Number	Total Cost Rs.	
<b>Text books</b>	-	-	95	3825	3825
<b>Reference Books</b>	4984	743603	-	-	743603
<b>Other books</b>	-	-	-	-	-
<b>Journals</b>	-	-	-	-	-
<b>Periodicals</b>	-	-	-	-	-
<b>Encyclopedia</b>	10	9000	--	-	9000
<b>Total</b>	4994	752603	95	3825	<b>756428</b>

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

We have been taking feedbacks from the students to assess the teachers' performance since 2006-07. After the analysis of these feedbacks, the teachers

whose performances are comparatively weak are called on individually and discuss with the remedies for the same. The principal and Co-ordinator suggested them the new techniques for how to improve in their respective weak areas.

**24. Feedback from stakeholders.**

Feedbacks are being taken from stakeholders and they are evaluated and also have taken action for improvement of quality teaching.

**25. Unit cost of education:**

(a) including the salary component = Rs.7239.89 (16043604/2216)

(b) excluding the salary component = Rs.257.98 (571698/ 2216)

**26. Computerization of administration and the process of admissions and examination results, issue of certificates:**

Administration is partially computerized. (Pay Roll, Day-book, etc are computerized) Admission process, Examination Results etc are yet to computerized.

**27. Increase in the infrastructural facilities:**

We have almost completed construction on the second floor. There are one library, one computer lab, one multimedia room, three classrooms, and two store rooms.

**28. Technology up gradation:**

New computers, projectors etc are bought to sharpen teaching learning process.

**29. Computer and internet access and training to teachers and students:**

Teachers and Students are free to access computer and internet in the Computer lab.

**30. Financial aid to students:**

We are giving Gujarat Government Scholarships to deserving students. This year total SC/ST/OBC/EBC and Handicap scholarships of Rs. 852128/- (549 Students) are given to the students. Girl Students are exempted from the tuition fee by the Government of Gujarat.



### **31. Activities and support from the Alumni Association:**

One lecture is arranged on “Music Teacher : Exam Pattern and Recruitment Procedure” on 26<sup>th</sup> July, 2010 by an alumnus named Pandya Krishna N. who is a Music Teacher at Gyan Ganga Sarashwati Vidyalay, Veraval.

### **32. Activities and support from the Parent-Teacher Association:**

There are no activities or support from Parent-Teacher Association.

### **33. Health services:**

Dr.H.V.Ajmera is rendering his services in the institute to guide and check the students’ health.

### **34. Performance in sports activities:**

There were various sports competitions arranged in the institute. Among them, one was **Kabaddi** which was held on 5<sup>th</sup> & 6<sup>th</sup> August, 2010 for boys and Girls. There are Six teams of boys and Four teams of girls participated. S.Y.B.A. team was the Winner in Boys and B.A. Team was the winner in Girls.

Second competition was **Volleyball** which was arranged on 8<sup>th</sup> September, 2010 for boys and 9<sup>th</sup> September, 2010 for Girls. There were Six Teams of boys and Four Teams of girls took part in the competition. T.Y.B.Com. was the winner in boys and B.Com. Team was the winner in girls.

**Athletics** event was arranged on 7<sup>th</sup> & 8<sup>th</sup> December, 2010. There were 124 boys and girls participated.

**Cricket** (Boys) was arranged on 28<sup>th</sup> & 29<sup>th</sup> December, 2010. There were six teams participated. T.Y.B.Com. team was the Champion.

**Girnar Arohan Avarohan** Competition took place at Junagadh in January, 2011. There were ten boys and ten girls participated.

### **35. Incentives to outstanding sportspersons:**

Generally we give Shield and Certificate to outstanding sportspersons.

### **36. Student achievements and awards:**

There are **Fifty Eight** students appeared in SCOPE Exam. Among them, **twenty** cleared A1 level and **Ten** Students have cleared A2 ESOL examination conducted by Government of Gujarat. This course is affiliated to Cambridge University

(U.K.). **Eighteen** awards are given to those students who achieved First, Second and Third ranks in Arts and Commerce Programmes from F.Y. to T.Y.

### **37. Activities of the Guidance and Counselling unit:**

The following activities are done by Career Counselling and Placement Cell:

1. General Knowledge Exam was organized by this cell and District Achieves Department, Junagadh on 28<sup>th</sup> July,2010 and 53 students have participated in it.
2. One lecture was arranged on :Job Opportunities in Insurance Sector” was organized on 13<sup>th</sup> August,2010.
3. General Knowledge Exam was organized by this Cell with Saurashtra University(SUCEAT) on 13<sup>th</sup> September,2010 and 140 students have taken part in this exam.
4. A lecture on “Job Opportunities in Computer Hardware and Networking” was arranged on 23<sup>rd</sup> September,2010.
5. Lecture on “Importance of English in Competitive Exam was arranged on 11<sup>th</sup> January,2011.
6. One lecture was arranged on “C.A.Exam Patterns” on 12<sup>th</sup> February, 2011.
7. One lecture was arranged on “GPSC Examination” on 14<sup>th</sup> January, 2011.

### **8. Placement services provided to students:**

We placed information on the notice-board regarding different placements like Police-Constable, bank-clerk, vacancies in private-sectors etc. The eligible and interested students contact the Career Counselling and Placement Cell Convener/members and they give them necessary guidance.

### **9. Development programmes for non-teaching staff:**

No development programme was arranged for non-teaching staff.

### **10. Good practices of the institution**

SCOPE and DELL (English Language Training Programmes) are initiated to prepare the students for job market.

### **11. Linkages developed with National / International, academic /Research bodies**

The Department of English is running SCOPE/DELL which is linked with Government of Higher Education, Gandhinagar. They have linked it with Cambridge University, U.K.

**42. Action Taken Report on the AQAR of the previous year.**

The following actions are taken on the last year report.

1. Conducting Remedial Courses for educationally weak students: Arranged.
2. Commencing computer added courses: Not commenced
3. Organization of sports activities/events.: Organized at College Level
4. Installation of Green glass boards in the class rooms: Not installed yet.
5. Giving financial aid to the faculty who participate in seminar/conference/workshop: Not provided
6. Organization of seminars: Organized but at college level.
7. Arrangement of Community Programmes: Arranged
8. Arrangement of Capacity Building Programmes for students and Staff: Not arranged.
9. Arrangement of Study Tours: Not arranged.
10. Arrangement of co-curricular and extra-curricular activities: Arranged.

**43. Any other relevant information the institution wishes to add:**

**Dr.Firoz Shaikh has:**

- delivered a speech in a State Level Workshop on UGC-XI Plan Funding Schemes' jointly organized by Knowledge Consortium of Gujarat & Department of Higher Education at Mahila Arts and Commerce College, Joshipura, Junagadh on 24<sup>th</sup> December, 2010.
- delivered a talk in 'Knowledge Management Programme (KMP) on 'Use of Multi-media in Teaching Learning Process' on 12<sup>th</sup> February, 2011 at K.D.Barad Trust Sanchalit Technical Education College, Kodinar.
- delivered a talk on 'Knowledge Management Programme (KMP): Objectives and Strategies jointly organized by Knowledge consortium of Gujarat (KCG) & Kamani Science College and Prataprai Arts College, Amreli on 12<sup>th</sup> March, 2011.

- offered services as a Resource Person for Language Group in a Three Day Workshop on Promotion of Culture of quality through Research, jointly organized by Knowledge Consortium of Gujarat and Higher Education District-Junagadh at Shree Mahila Arts and Commerce College, Joshipura, Junagadh during February 8-10, 2012.

**Section C:**

- ❖ **Outcomes achieved by the end of the year (attach separate sheet if required).**

As per the answer of the question number 42.

**Section D:**

- ❖ **Plans of the HEI for the next year**

The next year's plan of the institution is given below.

- 1 Installation of Green glass boards in the class rooms.
- 2 Organization of Seminar
- 3 Arrangement of Study Tours.
- 4 Arrangement of co-curricular and extra-curricular activities.
- 5 Physical verification of library books and other assets.
- 6 Motivation for Research Activities
- 7 Motivation for publications
- 8 Lectures of the experts on Stress Management, Competitive Exams, Personality Development etc.

**Name & Signature**  
**of the Coordinator, IQAC**

**Name & Signature**  
**of the Chairperson, IQAC**