

## **The Annual Quality Assurance Report (AOAR) of the IQAC**

Name of the Institution: **Late Shri N.R.Boricha Education Trust Sanchalit**

**Arts and Commerce College**

**Mendarda(Gujarat)**

Year of Report : **2011-12**

### **Part A:**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement is given below.

- 1 Installation of Green glass boards in the class rooms.
- 2 Organization of Seminar
- 3 Arrangement of Study Tours.
- 4 Arrangement of co-curricular and extra-curricular activities.
- 5 Physical verification of library books and other assets.
- 6 Motivation for Research Activities
- 7 Motivation for publications
- 8 Lectures of the experts on Stress Management, Competitive Exams, Personality Development etc.

### **Part B:**

#### **1. Activities reflecting the goals and objectives of the institution:**

- To motivate the teachers and students in academic and research fields, the faculty members and students of each subject participated in seminars/conferences/workshops and publication of books.
- We have undertaken many community development programmes like blood donation camp, eradication of blind-beliefs, tree plantation Programme, Creer Counselling program etc.
- The Meritorious students belonging to SC/ST/OBC and Minority were provided financial help of Rs.120000/- (One Lac Twenty Thousand).

#### **2. New academic programmes initiated (UG and PG):**

No new academic course is initiated.

**3. Innovations in curricular design and transaction:**

The course is designed and transected through Saurashtra University.

**4. Inter-disciplinary programmes started:**

No interdisciplinary programmes started.

**5. Examination reforms implemented:**

We have implemented Class-Test, Assignments, Seminars, Multiple Choice Questions, Presentations etc. as steps for examination reforms.

**6. Candidates qualified: NET/SLET/GATE etc.**

There is no candidate qualified for NET/SLET/GATE etc. in the year 2011-12.

**7. Initiative towards faculty development programme:**

Each department is working to sharpen their teaching-learning skills. They take regular tests, use audio-visual equipments while teaching. All the faculty members have completed their Orientation Programmes/Refresher Courses as per schedule.

Our following faculty members have participated/presented papers in state/national /international Conferences/Seminars during the year 2011-12 for their academic development.

No.	Name of the Faculty	Name of the dept.	Total Number of Conferences/ Seminars participation	Total Numbers according to the level (Presented papers)		
				In.Nat.	National.	State.
1	Dr.K.H.Karamata	Gujarati	00	00	00	00
2	Mr.V.K.Parmar	Gujarati	03	00	00	01
3	Mr.S.U.Patel	Gujarati	05	00	02	01
4	Mr.L.M.Panseriya	Sanskrit	10	01	04	01
5	Mr.J.D.Bhalani	Sanskrit	02	00	02	00
6	Ms.H.V.Savaliya	Sanskrit	00	00	00	00
7	Mr.B.R.Barad	Hindi	02	00	02	00
8	Mr.B.D.Dodiya	Hindi	02	00	01	00

9	Mr.K.H.Vala	Hindi	04	00	03	00
10	Mr.D.P.Vala	History	08	00	03	02
11	Mr.U.B.Gameti	History	02	00	02	00
12	Ms.N.K.Chitroda	Sociology	05	00	03	00
13	Mrs.G.C.Chaudhari	Sociology	04	00	03	00
14	Mr.M.P.Mehta	Psychology	06	00	02	00
15	Dr.J.R.Bamrotiya	Psychology	00	00	00	00
16	Mr.N.B.Dudhat	Economics	06	00	02	00
17	Mr.B.S.Dave	Economics	00	00	00	00
18	Dr.F.A.Shaikh	English	03	02	01	00
19	Dr.R.S.Topandasani	Commerce	04	00	04	00
20	Mr.H.D.Barad	Commerce	00	00	00	00
21	Mr.B.N.Revar	Commerce	00	00	00	00
22	Mr.B.V.Bhadaja	Sports	02	00	02	00
	<b>Total</b>		<b>66</b>	<b>03</b>	<b>36</b>	<b>05</b>

**8. Total number of seminars/workshops conducted:**

We have not conducted any state/national/international level seminar/conference/workshop during the year.

**9. Research projects**

a) **Ongoing:** Not any MRP ongoing

b) **Completed:** Dr.R.S.Topandasani-Commerce

No new Research Projects are implemented or completed in the year 2010-11.

**10. Patents generated, if any:**

No Patents are generated.

**11. New collaborative research programmes:**

No new collaborative research programmes are done.

**12. Research grants received from various agencies:**

No.	Name	Agency	Sanctioned Rs.	Received Rs.
2	Dr.F.A.Shaikh	UGC	33000	1300(Completed)
3	Dr.R.S.Topandasani	UGC	55000	14000
		<b>Total</b>	<b>93000</b>	<b>15300</b>

**13. Details of research scholars:**

We do not have any faculty member who has received recognition of Ph.D./M.Phil. guideship. The following faculty members are doing Ph.D. work. The details are given in the following table.

No.	Name of the Student	Subject	Date of Registration	Title of the work	Status
1	Ms.N.K.Chitroda	Sociology	06/02/2004	The Kumbhar's (Prajapati) Caste of Saurashtra: A Sociological Study	Completed on 05/12/2011
2	Mr.B.D.Dodiya	Hindi	22/02/2007	Hamidulla Ka Natyasahitya: Ek Adhyayan	Completed on 05/04/2011
3	Mr.M.P.Mehta	Psychology	11/03/2004	A Comparative Study of Occupational Stress, Institutes, Health Organizational Commitment and Professional Involvement in Handicapped and Unhandicapped Employees.	On going

4	Mr.B.R.Barad	Hindi	31/07/2008	Stage Review in Laxminarayanlal Dramas:A Critical Study	Completed on 09/09/2011
5	Mr.N.B.Dudhat	Economics	2010	Socio-economic Status and Adult Heights in India	On going
6	Ms.G.C.Chaudhari	Sociology	2010	The Role of Mass Media on the Child Labour Problems of India	On going
7	Mr.K.H.Vala	Hindi	2010	A Study on the Importance, Attitude and respect towards the National Language Hindi in Society	On going
8	Mr.J.D.Bhalani	Sanskrit	2010	A Study of Katha Upnishad with Respect to the Teacher and Student Relationship	On going
9	Mr.B.V.Bhadja	Physical Education	2010	Relationship Between Long-term Injury and Body Image among Women College Athletes.	On going
10	Ms.H.V.Savaliya	Sanskrit	2010	Social Awareness and Social	On going

				Message and Positive Awareness of BHAS NATYA CHAKRA	
11	Mr.J.M.Karangiya	Library Science	2010	A Survey of Library Services to Schools and Children in Gujarat 2010-2011	On going
12	Mr.H.D.Barad	Commerce	19/05/2010	A Study Financial Institutions and its Role to Development SSI in Gujarat	On going

**14. Citation index of faculty members and impact factor:**

There is no citation index ready with us.

**15. Honors/Awards to the faculty: National and International**

No faculty member has received any honors/awards during the year. But, Dr.Firoz Shaikh, Head, Dept. of English is awarded as “**The Best Trainer**” for Imparting Quality Training to the Students Enrolled for SCOPE’s English Learning Modules on 21<sup>st</sup> February, 2012 by SCOPE, Government of Gujarat. Moreover, three books from Language, Social Science and Commerce Departments are published by IQAC and other publisher

**16. Internal resources generated:**

The institute generated Rs. **3058345/-** as various fees from the students.

**17. Details of departments getting SAP, COSIST(ASSIST)/DST. FIST, etc. and other programmes**

No member of any department has got SAP, COSIST(ASSIST)/DST. FIST, etc. assistance/recognition.

**18. Community services:**

1. Rally on World Environment Day on 22<sup>nd</sup> June, 2011.
2. World Aids Day Rally on 1<sup>st</sup> December, 2011
3. Women's Empowerment Program on 10<sup>th</sup> December, 2011
4. NSS Special Camp from 7<sup>th</sup> January to 13<sup>th</sup> January, 2012.

**19. Teachers and officers newly recruited:**

No teachers and officers are recruited in this year.

**20. Teaching – Non-teaching staff ratio:**

Teaching-Non teaching Staff Ratio is 2:1 (22 Teaching & 11 Non-teaching Staff)

**21. Improvements in the library services:**

The library improvement details are given in the following table.

Details	From UGC A/C	From College A/C	Total cost Rs.
	Cost Rs.	Cost Rs.	
Cupboards-27	146600	--	146600
Canon Scanner-1	4761	--	4761
Newspaper Reading stand-2	02-4761	--	2696
Self for keeping Students' bags/books etc-1	1174	--	1174

**22. New books/journals subscribed and their value:**

Details	From UGC A/C		From College A/C		Total cost Rs.
	Number	Total Cost Rs.	Number	Total Cost Rs.	
Text books	-	-	-	-	-
Reference Books	182	123569	-	-	123569
Other books	-	-	-	-	-
Journals	-	-	-	-	-
Periodicals	-	-	-	-	-
Encyclopedia	-	-	-	-	-
<b>Total</b>	<b>182</b>	<b>123569</b>	<b>-</b>	<b>-</b>	<b>123569</b>

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

We have been taking feedbacks from the students to assess the teachers' performance since 2006-07. After the analysis of these feedbacks, the teachers whose performances are comparatively weak are called on individually and discuss with the remedies for the same. They are guided with the new techniques for how to improve in their respective weak areas.

**24. Feedback from stakeholders.**

No written feedback is taken.

**25. Unit cost of education:**

(a) including the salary component = Rs.7231.59 (17676459/2444)

(b) excluding the salary component = Rs.130.31 (318496 /2444)

**26. Computerization of administration and the process of admissions and examination results, issue of certificates:**

Administration is partially computerized. (Pay Roll, Day-book, etc are computerized) Admission process, Examination Results etc are yet to computerized.

**27. Increase in the infrastructural facilities:**

We have increased infrastructural facilities in the last couple of years.

**28. Technology up gradation:**

New Computers, Inter Active Board, Printers, Scanner are added to utilize in teaching learning process.

**29. Computer and internet access and training to teachers and students:**

Teachers and students are using computers and internet in the Digital Education and Learning Laboratory.

**30. Financial aid to students:**

We are giving Gujarat Government Scholarships to deserving students. This year total SC/ST/OBC/EBC and Handicap scholarships of Rs. 1566405/- (702 students) are given to the students. Girl Students are exempted from the tuition fee by the Government of Gujarat. We have also provided Rs.120000/- (One Lac Twenty Thousand) to the Meritorious SC/ST/OBC and Minority students under



Colleges with relatively higher proportion of SC/ST/OBC and Minority Students under Merged Scheme of UGC.

### **31. Activities and support from the Alumni Association:**

One lecture is arranged on “School Management” on 18<sup>th</sup> September, 2011 by an alumnus named Mr.Gadhesariya Harjivan R. who is a director at Gajera Educational Sankul, Amreli.

### **32. Activities and support from the Parent-Teacher Association:**

There are no activities or support from Parent-Teacher Association.

### **33. Health services:**

Dr.H.V.Ajmera is rendering his services in the institute to guide and check the students’ health.

### **34. Performance in sports activities:**

There were various sports competitions arranged in the institute. Among them, one was **Kabaddi** which was arranged on 10<sup>th</sup> & 11<sup>th</sup> August, 2011 for boys and Girls. There were Six teams of boys and Four teams of girls participated. F.Y.B.Com. team was the Winner in Boys and B.A. Team was the winner in Girls.

District Level **Saptdhara Competition** was held at Junagadh on 6<sup>th</sup> & 7<sup>th</sup> September, 2011. There were twelve students participated in Kabaddi and twelve students in Tug of War (Rassa Khench) competition. Our Kabaddi team stood Third at District Level and in Tug of War, our team stood Second at District Level.

Second competition was **Volleyball** which was arranged on 9th September, 2011 for boys and 10<sup>th</sup> September, 2011 for Girls. There were Six Teams of boys and Four Teams of girls took part in the competition. T.Y.B.A. was the winner in boys and B.Com. Team was the winner in girls.

**Athletics** event was arranged on 15<sup>th</sup> & 16<sup>th</sup> December, 2011. There were 135 boys and girls participated.

**Cricket** (Boys) was arranged on 5<sup>th</sup> & 6<sup>th</sup> January, 2012. There were six teams participated. S.Y.B.Com. team was the Champion.

**Girnar Arohan Avarohan** Competition took place at Junagadh in January, 2012. There were ten boys and ten girls participated.

**35. Incentives to outstanding sportspersons:**

Generally we give Shield and Certificate to outstanding sportspersons.

**36. Student achievements and awards:**

Babariya Sujeet J. got First Rank in ‘Colage’ Competition in the Youth Festival organized by Saurashtra University and held at Amreli on 30<sup>th</sup> September, 2011. There are **Three Hundred Ninety** students appeared in SCOPE Exam. Among them, **111** cleared A1 level and **18** Students have cleared A2 and **One** student cleared B1 level ESOL examination conducted by Government of Gujarat. This course is affiliated to Cambridge University (U.K.). **Six** awards were given to those students who achieved First, Second and Third ranks in Arts and Commerce Programmes in T.Y.B.A. and B.Com.

**37. Activities of the Guidance and Counselling unit:**

A lecture on ‘Self Employment in the Field of Information Technology’ was arranged on 29<sup>th</sup> July, 2011.

**38. Placement services provided to students:**

We placed information on the notice-board regarding different placements like Police-Constable, bank-clerk, vacancies in private-sectors etc. The eligible and interested students contact the Career Counselling and Placement Cell Convener/members and they give them necessary guidance.

**39. Development programmes for non-teaching staff:**

No development programme is arranged for non-teaching staff.

**40. Good practices of the institution**

SCOPE and DELL (English Language Training Programmes) are initiated to prepare the students for job market.

**41. Linkages developed with National / International, academic /Research bodies**

The Department of English is running SCOPE/DELL which is linked with Government of Higher Education, Gandhinagar. They have linked it with Cambridge University, U.K.

**42. Action Taken Report on the AQAR of the previous year.**

1. Installation of Green glass boards in the class rooms: Installed
2. Organization of Seminar: Not arranged
3. Arrangement of Study Tours: Arranged
4. Arrangement of co-curricular and extra-curricular activities: Arranged
5. Physical verification of library books and other assets: Done
6. Motivation for Research Activities: Motivated but no financial help was provided.
7. Motivation for publications
8. Lectures of the experts on Stress Management, Competitive Exams, Personality Development etc.

**43. Any other relevant information the institution wishes to add:**

Our Two Faculty members have given programmes on BISAG/SANDHAN Channel. SANDHAN is All Gujarat Integrated Classroom. It is an initiative by Office of the Commissioner of Higher Education and Knowledge Consortium of Gujarat (KCG) Department of Education, Government of Gujarat. Their details are given below:

S.N.	Name	Date	Subject	Topic
1	Dr.R.S.Topandasani	07/10/2011	Commerce	Accounts
2	Dr.R.S.Topandasani	14/10/2011	Commerce	Accounts
3	Dr.Firoz Shaikh	16/11/2011	SCOPE (English)	Text: <i>Language in Use</i> by Cambridge University (Pre-intermediate):Unit-9:I've Done it!
4	Dr.Firoz Shaikh	16/11/2011	SCOPE (English)	Text: <i>Language in Use</i> by Cambridge University(Pre-intermediate):Unit-10:Clothes

5	Dr.Firoz Shaikh	07/03/2012	SCOPE (English)	Text: <i>Language in Use</i> by Cambridge University(Beginner): Unit-15:In the Past
6	Dr.Firoz Shaikh	07/03/2012	Business Communication	Sales letters and Memo

**Section C:**

- ❖ **Outcomes achieved by the end of the year (attach separate sheet if required).**

As per the answer of question no.42.

**Section D:**

- ❖ **Plans of the HEI for the next year**

The next year's plan of the institution is given below.

1. Applying for re-accreditation of Institution
2. Commencing computer added courses.
3. Arrangement of Study Tours.
4. Arrangement of co-curricular and extra-curricular activities.
5. Arrangement of expert lectures.
6. Capacity Development Programme for Students and Staff.
7. Construction of Auditorium on the top floor.
8. Expert Lectures for vocational courses under Career Counselling and Placement Cell.

**Name & Signature**  
**of the Coordinator, IQAC**

**Name & Signature**  
**of the Chairperson, IQAC**